Insurance Billing Specialist

Job Description – RevolutionEHR has an immediate opening for an Insurance Billing Specialist to provide outsourced billing services to customers of its cloud-based optometric electronic health record and practice management system.

You will manage all aspects of insurance billing and processing including claim review and correction, claim submission, processing and posting of payments, researching claim rejections and submitting appeals. You will be assigned a set of accounts for which you will be RevolutionEHR's primary interface for managing the customers' insurance claims.

Company / Product - RevolutionEHR is a growth stage, cutting-edge software-company providing a cloud-based Electronic Health Record and practice management solution for optometry. Our application is the leading cloud-based health record solution for optometry. With over 2700 doctors and 10,000 users on the system, we are servicing customers in all 50 states and Canada.

RevolutionEHR offers RevCycle as an add-on service for its software. Our expertise in optometric insurance billing along with our high customer satisfaction, enable customers to trust us to manage the insurance claims aspect of their practices.

Work environment - RevolutionEHR embraces a distributed, virtual work environment. As such, you will need to be highly independent, detail-oriented, and self-motivated. You will be required to work out of a home office and will need to travel infrequently to Madison, WI for meetings.

Experience - We are looking for individuals with a background in medical insurance billing. We strongly prefer specific experience in eyecare related billing in an optometric practice setting. Experience in some or all of the following is beneficial:
- Claims submission
- Claims scrubbing
- Claims correction
- EOB processing
- Rejection handling
- Claims follow up
- Understand timely filing limits for insurance carriers
- Claims clearinghouse functions
- Navigating insurance company websites
- Credentialing

Experience with online technologies including email, instant messaging, salesforce.com and application sharing environments would be a plus.

Interested parties should send a resume to **hr "at" revolutionehr.com** and may learn more about us at www.revolutionehr.com